

**ENGINEER I/II/III *****Department of Public Works –
Transportation Programming Division**

The recruitment will remain open until sufficient applications from qualified candidates are received. *The first review will be conducted for all applications received by Friday, April 27, 2007 (5:00 p.m. for paper & 11:59 p.m. for on-line)*

THE JOB

This position performs professional level engineering work and complex administrative activities for Public Works' capital improvement projects, including transportation improvements, pedestrian/bicycle pathways, bridges and traffic signals for the Engineering Division. Responsibilities include assisting in the development of the Six Year Transportation Improvement Program, preparing project scopes, grant applications and administration, developing conceptual designs for proposed road improvement projects, researching traffic volume and accident records for proposed projects, reviewing program reimbursement requests, and preparing construction cost estimates. The position works with consultant teams, conducts various engineering studies and project management, and/or designs Road/Drainage improvement projects.

*** This recruitment will be used to fill future vacancies for up to twelve months.**

QUALIFICATIONS

- **Engineer I:** B.S. degree in Civil Engineering; **OR** High School Diploma or G.E.D. and two (2) years related engineering work experience and possession of an E.I.T. certification.
- **Engineer II:** B.S. degree in Civil Engineering and two (2) years experience in an Engineering I classification or equivalent; **OR** High School diploma or G.E.D. and four (4) years related engineering work experience to include a minimum of two (2) years experience in an Engineering I classification or equivalent and possession of an E.I.T. certification.
- **Engineer III:** B.S. degree in Civil Engineering and two (2) years of experience in an Engineer II or equivalent position and registration as a professional engineer in the State of Washington, or ability to obtain within six months of hire.
- Possession of, or ability to obtain, a valid driver's license upon date of hire.

All combinations of education, experience, and training that demonstrate the ability to perform the work will be considered. The ideal candidate will have the following strengths:

- Demonstrated project management skills, including related engineering, administration and management principles, and practices. Significant knowledge of project management trends, and current literature or other information resources.
- Strong time-management skills and the ability to accomplish multiple priorities/projects within projected timeframes.
- Database management expertise with background in Visual Basic and MS Access.
- Excellent interpersonal communication skills. Ability to develop and maintain effective working relationships.
- Solid written communication skills. Ability to ensure completion and maintenance of project documentation and reports.

SALARY

The salary range is \$43,572 - \$74,568 annually. This salary range encompasses the Engineer I, II and III classifications. The final job classification and salary range will depend on qualifications and experience. Clark County provides a generous benefits package, which includes medical and dental insurance, paid holidays, vacation, sick leave and retirement. These positions are represented and require membership in Local 17, International Federation of Professional and Technical Engineers, AFL-CIO.

SELECTION PROCESS

1. Application Review (Pass/Fail) – An application is required (on-line or paper). Incomplete applications will not pass the application review. Candidates deemed most qualified will be invited to participate in the remainder of the selection process.
2. Letter of Interest (Optional) – In addition to the Clark County application, applicants may submit a letter of interest and resume detailing their experience in the areas mentioned above.
3. Oral Interview (Weighted 100%) – The interview will be job related and may include, but not be limited to, the qualifications outlined in the job announcement.
4. Employment References may be conducted for the final candidates.

REQUEST AND/OR SUBMIT APPLICATION MATERIALS TO:

Apply online on our website @ www.clark.wa.gov, submit a paper application which may be downloaded from www.clark.wa.gov/hr/employment/app_materials.html, or come into our office at 1300 Franklin Street, 5th Floor, Vancouver, WA. Application materials are due by the closing date listed on the recruitment (5:00 p.m. PT for paper; 11:59 p.m. PT for on-line applications). Please read the Job Posting material thoroughly to determine application requirements.

Clark County Human Resources Department
1300 Franklin Street - 5th Floor
PO Box 5000
Vancouver, WA 98666-5000

FAX (360) 397-2457 / **TDD** (360) 397-6032
JOB INFO LINE (360) 397-6018
E-MAIL HRADMIN@clark.wa.gov

THE COUNTY

Clark County, Washington is a growing community with a population in excess of 403,500, including the City of Vancouver (population 152,900). Located minutes north of Portland, Oregon and with easy access to the Columbia Gorge, Cascade Mountains, and Washington and Oregon Coasts, the region offers abundant cultural and recreational opportunities. Clark County offers excellent livability and a relatively low cost of living. There is no state income tax.

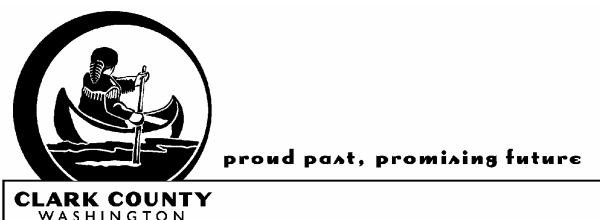
EQUAL OPPORTUNITY EMPLOYER

Clark County values diversity in the workplace and is an equal opportunity employer. We are committed to providing equal opportunity and access regardless of race, color, religion, creed, sex, national origin, age, marital status, the presence of any sensory, mental, or physical disability or the use of a trained guide dog or service animal by a disabled person, sexual orientation/gender identity, veteran status or any other status protected by law. Women, minorities, veterans, and persons with disabilities are encouraged to apply.



If you are in need of ADA/Section 504 assistance for accommodations, please contact K. Back in Human Resources at (360) 397-2456; TTY (360) 397-2445. **If you have questions regarding job announcements please call (360) 397-2456.**

NOTE: This announcement is intended as a general descriptive recruitment guide and is subject to change. It does not constitute either an expressed or implied contract.



Human Resources Department
 1300 Franklin Street – 5th Floor/PO Box 5000
 Vancouver, WA 98666-5000
 PHONE (360) 397-2456 FAX (360) 397-2457
 TDD (360) 397-6032
 Email: hradmin@clark.wa.gov
 www.clark.wa.gov

EMPLOYMENT APPLICATION

INSTRUCTIONS: TYPE OR LEGIBLY PRINT THIS APPLICATION USING DARK INK ONLY. APPLICATION SHOULD BE FILLED OUT IN ITS ENTIRETY. AN INCOMPLETE APPLICATION MAY DISQUALIFY YOU FROM FURTHER CONSIDERATION.

GENERAL INFORMATION					
Position Applying for				Posting#	
Last Name		First Name		Middle Initial	
Address		City		State	Zip + Four
Home Phone ()	Work Phone ()	Cell Phone ()	Other ()		
Washington State labor laws restrict some employment from persons under 18 years old. Are you at least 18 years old? Yes <input type="checkbox"/> No <input type="checkbox"/>			Are you legally eligible for employment in the United States? Yes <input type="checkbox"/> No <input type="checkbox"/>		
Will you accept: <input type="checkbox"/> Regular <input type="checkbox"/> Temporary			Shifts you will accept: <input type="checkbox"/> Day <input type="checkbox"/> Evening		
Will you accept: <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time			<input type="checkbox"/> Night <input type="checkbox"/> Weekend		
Within the last 10 years, have you been convicted of a crime, pled no contest, forfeited bond or bail for any crime other than traffic violations, or been released from prison? Yes <input type="checkbox"/> No <input type="checkbox"/> If Yes, explain below. <div style="text-align: center; margin-top: 5px;">(A conviction record will not necessarily bar you from employment.)</div>					
EDUCATION					
Name of college, university, vocational school	Major	Full Years Completed	Degree Received Yes / No		Credit Hours
Indicate any other trades, skills or licenses you possess related to the position. Include licensing state and expiration date.					

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(360) 397-2456.

EMPLOYMENT HISTORY

List your applicable work experience, starting with most recent first, including self-employment, military service and volunteer work.

MOST RECENT POSITION

Employer:

Address:

Position:

No. of employees you supervised:

Supervisor:

Phone ()

Specific Duties:

Dates Employed:

From To

____/____/____

mm yy mm yy

Hours per Week _____

Final Salary _____

**May we contact your
current employer?****Yes [] No []**

Reason for leaving or considering change:

OTHER EXPERIENCE

Employer:

Address:

Position:

No. of employees you supervised:

Supervisor:

Phone ()

Specific Duties:

Dates Employed:

From To

____/____/____

mm yy mm yy

Hours per Week _____

Final Salary _____

Reason for leaving or considering change:

OTHER EXPERIENCE

Employer:

Address:

Position:

No. of employees you supervised:

Supervisor:

Phone ()

Specific Duties:

Dates Employed:

From To

____/____/____

mm yy mm yy

Hours per Week _____

Final Salary _____

Reason for leaving or considering change:

Attach additional sheets if necessary to include all work history.

Be as complete as possible in outlining the duties of each position.

AGREEMENT, CERTIFICATION AND AUTHORIZATION

I hereby certify, under the penalty of perjury in the State of Washington, that this application contains no willful misrepresentation and that the information given is true and complete to the best of my knowledge and belief. I authorize the investigation of any or all statements contained in this application. I also authorize any person, school, current employer, past employers and organizations to provide relevant information and opinions that may be useful in making a hiring decision. I am aware that should an investigation at any time disclose any such misrepresentation or falsification, my application may be rejected, my name may be removed from consideration or I may be discharged from my employment.

I hereby release any such current or former employers or institutions, their agents or employees from any and all liability resulting from the release of such information. My authorization and release from liability are knowing, intelligent and voluntary acts. I understand that this application is not intended to be a contract of employment. Many County positions are governed by collective bargaining agreements, which specify terms of

employment. Employment for all positions not covered under collective bargaining agreements is "at will." This means that either party can terminate the employment relationship at any time, with or without cause or advance notice.

Signature of Applicant

Date

EQUAL EMPLOYMENT OPPORTUNITY QUESTIONNAIRE (OPTIONAL)

Clark County is an equal opportunity employer and is committed to providing equal opportunity and access regardless of race, color, religion, creed, sex, national origin, age, marital status, the presence of any sensory, mental, or physical disability or the use of a trained guide dog or service animal by a disabled person, sexual orientation/gender identity, veteran status or any other status protected by law. Women, minorities, veterans, and persons with disabilities are encouraged to apply. For this purpose, we would appreciate you providing the information below. This is entirely voluntary and will remain CONFIDENTIAL. The information gathered herein will not be provided to anyone involved in the selection process. It will be used for statistical analysis and reporting purposes only. We appreciate your assistance and cooperation in voluntarily providing this information and in assisting Clark County in ensuring equal employment opportunities for all applicants.

Position Applied For: _____ Posting No: _____

GENDER: Male ☐ Female ☐ **AGE OVER 40:** Yes ☐ No ☐

ETHNIC GROUP: If you are more than one race, please indicate one group only for record-keeping purposes.

[Ethnic group categories and definitions are as defined by and reported to the Federal Equal Employment Opportunity Commission.]

- ☐ **American Indian or Alaskan Native.** Tribal Affiliation: _____
☐ **Asian or Pacific Islander:**
☐ **Black (not of Hispanic origin):**
☐ **Hispanic**
☐ **White (not of Hispanic origin):**

VETERAN: Yes ☐ No ☐

DISABLED: Yes ☐ No ☐

People with disabilities are persons with a permanent physical, mental, or sensory impairment, which substantially limits one or more major life activities.

DISABLED VETERAN: Yes ☐ No ☐

RECRUITING SOURCE

Please tell us how you heard about this position (select only one source):

Publications:

- | | | | |
|---|--|---|---|
| <input type="checkbox"/> The Columbian | <input type="checkbox"/> The Oregonian | <input type="checkbox"/> The Asian Reporter | <input type="checkbox"/> El Latino de Hoy |
| <input type="checkbox"/> The Skanner-Portland | <input type="checkbox"/> Seattle Times | <input type="checkbox"/> Spokane Review | <input type="checkbox"/> The Olympian |

Internet Sites:

- | | | | |
|---|--|---|--|
| <input type="checkbox"/> Columbian website | <input type="checkbox"/> Oregonian website | <input type="checkbox"/> Clark County Website | <input type="checkbox"/> Seattle Times website |
| <input type="checkbox"/> El Latino de Hoy website | <input type="checkbox"/> Other Internet/Website: _____ | | |

Other Sources:

- | | | |
|--|---|---|
| <input type="checkbox"/> Clark County Bulletin Board | <input type="checkbox"/> College/Career Center Referral | <input type="checkbox"/> Acquaintance/County Employee |
| <input type="checkbox"/> Other: _____ | | |